



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING

September 13, 2018

Station 161

MEETING MINUTES

Present:

Peggy Whalen, President
Cynthia Applegate, Secretary
Robert Danti, Treasurer
David Vance, Board Member

Stuart Mills, Chief
Frances Esty, LFPD Accountant
Jodi Warner, Admin Assistant

I. MEETING CALL TO ORDER

President Whalen called the meeting to order at 1900 hours.

II. PUBLIC COMMENT/RECOGNITION

Rodger Greer reminded the group that the Wildlander event is coming up on the 22nd of this month.

III. CONSENT AGENDA

August 9, 2018 Regular Meeting Minutes

Financial Report

- A. Mr. Vance motioned to approve the August 9, 2018 Regular Meeting Minutes, as written; Mrs. Applegate seconded. All were in favor and the motion carried.
- B. The group discussed a few individual items on the treasurer's report; expenses are currently at 66% of 67% goal. Mrs. Applegate motioned to approve the treasurer's report; Mr. Vance seconded. All were in favor and the motion carried.

IV. CHIEF'S REPORT

- A. Chief Mills informed the Board of the recent apparatus and equipment updates. The 1999 Expedition may have reached its dependable useful life. Chief Mills will continue to drive the vehicle provided, it remains reliable and safe. The \$45,000 capital amount budgeted to replace this vehicle, will be rolled over to the 2019 budget. Beginning next year, the Chief will be looking to replace this vehicle. Additionally, next year LFPD will be looking more closely into options of upgrading other vehicles in the fleet; particularly refurbishment of 2 of our brush trucks and refurbishment or replacement of 1 of our engines.
- B. All LFPD members have received personnel medical exams. LFPD has been reimbursed \$3,150 for the cost of the annual contribution to the Colorado Firefighter Heart and Cancer Benefits Trust.
Chief Mills provided an update on Grants. The Colorado Firefighter Heart Trust grant has been approved. The award is \$50 dollars for each career member with 5 consecutive years of fire service who had a medical exam this year. All our career firefighters, 18 in total, are eligible so we should be receiving a check for \$900 soon.
LFPD has submitted a CREATE (Colorado Resource for Emergency and Trauma Education) grant for funding to send some of our members to the State EMS Conference. We applied for the 10% match option which has been approved. The final review board is scheduled for 9/28/18. If approved, we will be awarded approximately \$2,700 (our 10% share is \$300).
The FEMA grant for a new engine was not successful.
The FEMA Multi Jurisdiction Recruit Training Grant for \$665,000 over 5 years is pending.

- C. The first payment has been received from the Town of Larkspur for the purchase of the land.
- D. Progress for the November election is on track. The active voter list will be ready for submission to the County before the deadline of September 24th.
- E. The Open House is scheduled Saturday October 6th from 1000 to 1600. The Chili Cook-Off will be from 1200 to 1600. Ryan Smedra is preparing a flyer to hand out at the Fall Festival.
- F. Call review:

Between January 1st, 2018 through August 31st, 2018 we have had a total of 672 calls as opposed to 593 calls for the same time frame in 2017; an increase of 79 calls (11.75%).

There was a total of 88 calls in August 2018 as opposed to 76 calls in August 2017.

August 2018 Call Review:

- a. Fires: Total of 5 calls:
 - i. Structure Fires: One (mutual-aid)
 - ii. Vehicle fires: Two (1 in-district, 1 mutual-aid)
 - iii. Brush/Grass Fires: Two (in-district)
- b. EMS: Total of 39 calls
 - i. Medicals: Nineteen (18 in-district, 1 mutual-aid)
 - ii. MVA's with Injuries: Nineteen (18 in-district, 1 mutual-aid)
 - iii. MVA's Nothing Found: (1 in-district)
- c. Alarms:
 - i. Fire Alarm System Malfunction: Two (in-district)
- d. Other: Total of 42 calls (39 in-district, 3 mutual aid)

V. BOARD DISCUSSION/ACTION ITEMS

- A. The Board discussed the current vacancy on the Board of Directors. President Whalen suggested that the runner up for the 2-year term in the last Board election fill the position. Mrs. Whalen motioned to appoint Rodger Greer as the new Board Member; Mr. Vance seconded. All were in favor and the motion carried. Mr. Greer accepted the position. Mr. Greer will take his oath at the October Board meeting.
- B. The Board reviewed the drafted 2019 budget. The Board agreed to meet on October 25th at 4pm for a Budget Workshop.

VI. PUBLIC COMMENT (3 min limit pp)

None

VII. EXECUTIVE SESSION

The Board entered executive session, under personnel matters §24-6-402(4)(f), at 1940 hours. Chief Mills was included in executive session. No decisions made under executive session.

Executive session adjourned at 1950.

The Board entered regular session at 1950.

VIII. ADJOURNMENT

Mr. Danti motioned to adjourn at 1951; Mr. Vance seconded. All were in favor and the motion carried.