



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING

April 11, 2019

Station 161

MEETING MINUTES

Present:

Peggy Whalen, President
Cynthia Applegate, Secretary
Robert Danti, Treasurer
David Vance, Board Member
Rodger Greer, Board Member-excused

Stuart Mills, Chief
Frances Esty, LFPD Accountant
Jodi Warner, Admin Assistant

I. MEETING CALL TO ORDER

President Whalen called the meeting to order at 1916 hours.

II. PUBLIC COMMENT/RECOGNITION

None

III. 457 – Gilad Shwartz

Gilad Shwartz presented 457 investment options to the Board.

IV. CONSENT AGENDA

April 11, 2019 Meeting Minutes

Financial Report

- A. Mrs. Applegate motioned to approve the April 11, 2019 Regular Meeting Minutes as written; Mr. Danti seconded. All were in favor and the motion carried.
- B. The group discussed a few individual items on the treasurer's report; expenses are currently at 22% of 25% goal. Mr. Vance motioned to approve the treasurer's report; Mrs. Applegate seconded. All were in favor and the motion carried.

V. CHIEF'S REPORT

- A. Apparatus Update: LFPD now has possession of the two Suburban's donated by DCSO; painting the Suburban's will cost less than originally anticipated. The cost to paint them will be about \$2,000 per vehicle.

The process of getting repairs for a Medic unit that was re-ended during the blizzard has begun. Along with the repairs to a private owner vehicle that was hit by a LFPD vehicle during the blizzard.

Equipment Update: The 14 new portable radios are now in service.

IT Update: GS Network solutions will have a quote for a new IP phone system in mid-May.

Early this month new hard drives were installed in our server to provide additional storage space. The drives had to be ghosted and cloned which took quite a bit of time (about 10 hours). An invoice has not been received yet.

EMS Billing Update: Everything is on schedule to switch to the new billing company (Fire EMS Recovery). Diane at WIBS has requested in writing that we disregard the termination formula in their contract ((AR)(AC)(WC)(X6.5%)) and allow her to continue working

on collections of the accounts submitted before the transition date. This will make for a smoother transition since she will already have done most of the work on the accounts anyway. Chief Mills approved her request.

Grants Update: The SAFER grant was not approved for LFPD.

Personnel Update: The recent hiring process has been completed. Julius Doelle was hired for a part-time position. Collin Heller was hired for a full-time paramedic position.

Chief Mills distributed the drafted 2018 annual report; he requested for the Board to send any additions or corrections to him.

B. Call review:

Between March 1st, 2019 through March 31st, 2019 we have had a total of 98 calls compared to 95 calls for the same time frame in 2018; an increase of 3 calls (3%).

March 2019 Call Review:

- a. Fires: Total of 3 calls
 - i. Trash/rubbish fire: 1 (in-district)
 - ii. Off-road vehicle/heavy equipment fire: 1 (in-district)
 - iii. Brush fire: 1 (mutual aid)
- b. EMS: Total of 35 calls
 - i. Medicals: 18 (17 in-district, 1 mutual-aid)
 - ii. MVA's with Injuries: 16 (14 in-district, 2 mutual-aid)
 - iii. Medical incident-no medical needed: 1 (in-district)
- c. Alarms: Total of 4 calls:
 - i. CO detector malfunction: 1 (in-district)
 - ii. Fire alarm system malfunction: 3 (in-district)
- d. Other: Total of 56 calls (47 in-district, 9 mutual aid)

VI.

BOARD DISCUSSION/ACTION ITEMS

- A. The Board will submit new Board Member Bios to Jodi to post on the LFPD website before the next Board Meeting.

VII.

PUBLIC COMMENT (3 min limit pp)

Tom Wiens complimented the LFPD team, especially Fire Marshall Randy Johnson, for the recent training exercise on his ranch burning down an old building.

VIII.

EXECUTIVE SESSION

The Board entered executive session, under personnel matters §24-6-402 (4)(f), at 2031 hours. Chief Mills was included in executive session. No decisions made under executive session.

Executive session adjourned at 2052.

The Board entered regular session at 2052.

IX.

ADJOURNMENT

Mr. Vance motioned to adjourn at 8:53; Mr. Danti seconded. All were in favor and the motion carried.

