



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118
Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING
September 8, 2016
Station 161
MEETING MINUTES

Present:

Peggy Whalen, President
Kenneth Sanders, Secretary
Robert Danti, Treasurer
Bruce Roman, Board Member
Michael Grill, Board Member

Stuart Mills, Chief
Frances Esty, LFPD Accountant
Jodi Warner, Admin Assistant

I. MEETING CALL TO ORDER

President Whalen called the meeting to order at 1900 hours.

II. PUBLIC COMMENT/RECOGNITION

None

III. CONSENT AGENDA

- A. August 11, 2016 Regular Meeting Minutes
- B. Financial:
 - a. Accounts Payable
 - b. Financial Report
- a) Mr. Roman motioned to approve the August 11, 2016 Regular Meeting Minutes, with one correction (Bruce Roman requested the current worker's compensation experience modification, under Board discussion/Action items), Mr. Danti seconded. All were in favor and the motion carried.
- b) Mr. Danti has reviewed the financials. The group discussed a few individual items on the treasurer's report. \$31,000 has been contributed to the FPPA Volunteer Fund. The Wells Fargo account is closed. A 15% increase is expected for worker's compensation. Mr. Roman motioned to approve the treasurer's report, Mr. Grill seconded. All were in favor and the motion carried.

IV. CHIEF'S REPORT

- A. The work orders for the state grant have been approved; funds must be spent by June 2017. The AFG grant was also awarded to LFPD; funds for this grant cannot be repurposed; will work with the state to assign funds for other items.
- B. Update on High Plains Information Systems: We're still looking at other software solutions. There are some other agencies that plan on continuing

using the record keeping modules of High Plains since, for practical purposes, they still work pretty well and the software will be owned and supported under another company who will own the intellectual property of High Plains. At this point it looks like this is also the best option for us unless we come across an affordable RMS software package that will do everything we need it to do. Regardless, we will still have to find a patient care reporting software vendor that provides a NEMSIS 3.0 compliant product. NEMSIS 3.0 will be required by the State as of January 1, 2018 and High Plains will not have a patient care reporting product that will meet this standard.

- C. Engine 161 is back in service. The total cost of repairs was \$25,333.
- D. We're still investigating options for planned maintenance programs. We should have at least 3 bids to choose from before the finalization of the 2017 budget. We currently have one which will cost between \$28,000 and \$30,000 annually.
- E. Call Review: Total of 73 calls in August. As of August 31st we were up 49 calls this year as compared to this time last year (total calls from January 1, 2016 through August 31, 2016 were 666. Total calls from January 1, 2015 through August 31st, 2015 were 617).
 - a. Fires: Total of 0 calls
 - b. EMS: Total of 25 (15 transports)
 - i. Medicals: 16 (15 in-district, 1 mutual aid)
 - ii. MVA's: 8 (7 in-district, 1 mutual aid)
 - c. Alarms: 2 in-district
 - d. Other: 46 (43 in-district, 3 mutual aid)

VII.

BOARD DISCUSSION/ACTION ITEMS

- A. Mr. Roman motioned to accept the AFG grant, Mr. Danti seconded. All were in favor and the motion carried.
- B. Mr. Roman motioned to accept the EMTS grant, pending the ability to repurpose funds, Mr. Grill seconded. All were in favor and the motion carried.
- C. The Board will meet for a Special Meeting and Budget Workshop on September 20 from 6:00-8:00pm. The Special meeting will be to amend the 2015 budget and to review/approve the 2015.

VIII.

PUBLIC COMMENT (3 min limit pp)

None

IX.

EXECUTIVE SESSION

The Board entered executive session, under personnel matters§24-6-402 (4), at 1936 hours. Chief Mills and Chief Walden remained present for executive session. No decisions made under executive session. Executive session adjourned at 2050 hours.

X.

ADJOURNMENT

Regular session resumed at 2051 hours. Director Sanders moved, Director Danti seconded, and the Board voted 4 to 0 to remand a personnel request to Chief Mills for further action. Board President Whalen recused herself from this vote.

Regular session adjourned at 2057 hours.