



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING

December 12, 2019

Station 161

MEETING MINUTES

Present:

Peggy Whalen, President
Cynthia Applegate, Secretary
Robert Danti, Treasurer
David Vance, Board Member
Rodger Greer, Board Member

Stuart Mills, Chief
Frances Esty, LFPD Accountant
Jodi Warner, Admin Assistant

I. MEETING CALL TO ORDER

The meeting was called to order at 1900 hours.

II. PUBLIC COMMENT/RECOGNITION

None

III. CONSENT AGENDA

November 14, 2019 Meeting Minutes

Financial Report

- A. Mr. Vance motioned to approve the November 14, 2019 Regular Meeting minutes; as presented; Mrs. Applegate seconded. All were in favor and the motion carried.
- B. The group discussed a few individual items on the treasurer's report; expenses are currently at 87% of 92% goal. Mrs. Applegate motioned to approve the treasurer's report; Mr. Greer seconded. All were in favor and the motion carried.

IV. CHIEF'S REPORT

Chief Mills informed the Board that the posting for the Training Officer/Volunteer Coordinator position went out the middle of last month. Two applications have been submitted so far. The position should be filled by the middle of February.

John Motley has submitted his resignation, his last day will be December 19th.

An insurance claim has been filed for a water leak caused by water damming, the estimate for the repairs (to be covered by insurance) is \$59,185.

The annual awards banquet will be on February 8th at Bear Dance from 1800-2200.

Call review:

Between January 1, 2019 through November 30, 2019 we ran a total of 1,126 calls compared to 963 calls for the same time frame in 2018; an increase of 163 calls (14.47%).

In the Gap Project area between January 1, 2019 through November 30, 2019 we ran a total of 533 calls compared to 377 calls for the same time frame in 2018; an increase of 156 calls (29.26%).

For the entire year of 2018 we ran 411 calls in the Gap Project area. That's 122 calls less than

we ran in this area from the beginning of this year through November 30th. This increase in calls is due to the gap construction operations however, that doesn't account for the possibility of increased call volumes on alternate routes.

October 2019 Call Review:

Between November 1, 2019 through November 30, 2019 we ran a total of 93 calls compared to 86 calls for the same time frame in 2018; an increase of 7 calls (7.5%).

- a. Fires: None
- b. EMS: Total of 39 calls
 - i. Medicals: 25 (in-district)
 - ii. MVA's with Injuries: 13 (10 in-district, 3 mutual-aid)
 - iii. MVA nothing found: 1 (in-district)
- c. Alarms: Total of 1 call:
 - i. Fire alarm system malfunction: 1 (in-district)
- d. Other: Total of 53 calls (49 in-district, 4 mutual aid)

V. BUDGET HEARING

The budget hearing was called to order at 1912. Mr. Greer noted that he was happy to see raises for the staff. The budget hearing was closed at 1916.

V. BOARD DISCUSSION/ACTION ITEMS

- A. Mrs. Applegate motioned to approved Resolution 2019-002: Adopting the 2020 Budget, Establishing the 2019 Mill Levies and Appropriating the 2019 Expenditures; Mr. Vance seconded. All were in favor and the motion carried.
- B. Mrs. Applegate motioned to approve the 2019 Audit Engagement with Dawn Schilling; Mr. Danti seconded. All were in favor and the motion carried.
- C. Chief Mills recommended an incentive for Chief Walden in appreciation of his assistance with grant writing and time spent on call. Mr. Vance motioned to approve the allocation of excess volunteer incentive funds for a bonus to Chief Walden, not to exceed \$2,000; Mrs. Applegate seconded. Mr. Danti was not in favor (he would prefer the incentive payout to be more). The motion passed.

VI. PUBLIC COMMENT (3 min limit pp)

Jason Goldman informed the Board that the union has set aside \$1,000 for any future election expenses. The union will be holding the election of officers next week.

VII. EXECUTIVE SESSION

The Board entered executive session, under personnel matters§24-6-402 (4), at 1935 hours. No decisions made under executive session.

Executive session adjourned at 1945.

The Board entered regular session at 1945.

Mrs. Whalen motioned to approve a bonus for the administrative assistant and the accountant; Mrs. Applegate seconded. All were in favor and the motion carried.

VIII. ADJOURNMENT

Mr. Vance motioned to adjourn at 1947 Mr. Greer seconded. All were in favor and the motion carried.