



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118
Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING

July 14, 2016

Station 161

MEETING MINUTES

Present:

Peggy Whalen, President

Kenneth Sanders, Secretary

Robert Danti, Treasurer

Bruce Roman, Board Member

Michael Grill, Board Member -excused

Stuart Mills, Chief

Paul Hartigan, Training Officer/Vol Coord.

Frances Esty, LFPD Accountant-excused

Jodi Warner, Admin Assistant

Rodger Greer, Pension Board Member

I. MEETING CALL TO ORDER

President Whalen called the meeting to order at 1913 hours.

II. PUBLIC COMMENT/RECOGNITION

President Whalen presented a plaque to Cindy Applegate for 4 years of service on the LFPD Board of Directors.

III. CONSENT AGENDA

A. June 9, 2016 Regular Meeting Minutes

B. Financial:

a. Accounts Payable

b. Financial Report

a) Mr. Sanders motioned to approve the June 9, 2016 Regular Meeting Minutes, as written, Mr. Roman seconded. All were in favor and the motion carried.

b) Mr. Danti has reviewed the financials. The group discussed a few individual items on the treasurer's report. Mr. Roman motioned to approve the treasurer's report, Mr. Sanders seconded. All were in favor and the motion carried.

IV. CHIEF'S REPORT

A. The 2 State EMTS grants we applied for in February have been approved. The total amount of the items requested is \$185,463; this will provide funds for 4 Physio-Control LifePak 15 cardiac monitors and 3 Stryker Power-Pro cots.

a. Chief Walden just received a notice of award today for the Assistance to Firefighters Grant (AFG Grant). The items included as priorities in this grant were the 5 LifePak 15 cardiac monitors (total of \$193,910 w/o State discount) and the 3 Stryker Power-Pro cots (total of \$54,045 w/o State discount). Also included in the grant was 4 extrication struts (total of \$17,588), 9 mobile radios (total of

\$31,500), and 14 portable radios (total of \$49,000). It is uncertain at this time if we will get the full \$346,043 requested.

- B. High Plains Information Systems, the company that provides our records management system, is going out of business. We use the High Plains software for HR records, fire and EMS reporting, EMS billing, training, etc. They have committed themselves to be available to assist their customers for “18 months or so” to assist them with the transition other RMS programs. We’ve already looked into 2 vendors and we plan on looking at more before making the final decision.
- C. Currently, Engine 161 is in the shop for mechanical repairs unrelated to the rear-end accident that occurred 2:30 in the morning on July 2nd (the estimate for the rear-end accident is \$2,175). Fire Apparatus Specialists have estimated the mechanical repairs at a cost of \$21,410.08. Among the things that need to be repaired are: Replacement of the left steering box, Repair of a power steering fluid leak, Replacement of cab latch bushings, Repair of a crack in the cab mount racket, Repair of a leak in the cab lift jack, Replacement of broken leaf springs, Replacement of broken engine coolant valve, Replacement of worn out engine mount bushings, Replacement of worn out on-spot tire chain bearings, Replacement of broken radiator support, Replacement of worn out A/C compressor, Replacement of leaking PTO gasket, Replacement of rear body mounts (they’re split in half), Repair of leaking tank to fill valve, Repair of 2 foam leaks, Bilateral ball joint replacements, Repair and servicing of the generator, Replacement of worn out rear drive line u-joint, Etc.
- D. Each of these problems are due to the fact that we have never had an effective planned maintenance program. An effective planned maintenance program cannot be done in house. Even though some of our folks are mechanically inclined, our employees are firefighters, EMT’s and Paramedics not emergency vehicle certified mechanics. Fire Apparatus Specialists is preparing a quote for a maintenance program for us. Speaking with Brandon, the owner of the company it could cost from \$25k to \$35k per year, depending on the extent of service we want. We absolutely have to budget for it next year. Taking a reactive stance and just repairing our apparatus when they break down will actually cost much more in the long run. After the program is put into place there will probably be a lot of problems uncovered that we were previously unaware of.
- E. Call Review: Total of 90 calls in June
 - a. Fires: Total of 1 (1 mutual aid structure fire)
 - b. EMS: Total of 38 (27 transports)
 - i. Medicals: 26 in-district, 1 mutual aid
 - ii. MVA’s: 8 in-district, 1 mutual aid
 - iii. No medical needed: 2 in-district
 - c. Alarms: 6 in-district (fire alarm system malfunction, no fire)
 - d. Other: 45 (42 in-district and 3 mutual aid)

VII.

BOARD DISCUSSION/ACTION ITEMS

- A. Mr. Roman motioned to authorize the Board President to sign the approval letter for the state grant, Mr. Danti. All were in favor and the motion carried.
- B. President Whalen motioned to approve the 2015 audit extension, Mr. Roman. All were in favor and the motion carried.

VIII. PUBLIC COMMENT (3 min limit pp)

None

IX. EXECUTIVE SESSION

The Board entered executive session, under personnel matters§24-6-402 (4), at 1950 hours. No decisions made under executive session.

Executive session adjourned at 2050.

X. ADJOURNMENT

Regular session resumed at 2051.

The Board discussed SB1088, as any new development has to have Fire Protection District input on potential impacts; Chief Mills noted that this was passed by the Legislature with Special Districts in mind; Board member Roman said the onus is on the developer to have conversations with respect to potential impacts

Regular session adjourned at 2059.